



**Town of Arlington, Massachusetts**  
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## **ITAC Meeting Minutes 04/25/2013**

### **ITAC Meeting Minutes**

**Thursday 02/21/2013 6:00pm**

Location : Town hall Annex Second Floor Conference Room

Attendance:

David Good, Chair  
Adam Chapdelaine  
Adam Glick  
Andrew Flanagan  
Paul Bayer  
Kevin Koch

#### **1. CTO Update**

- a. Ottoson Teachers Laptop Upgrade
- b. Visit with Cambridge CIO to discuss Strategic Planning approaches, Adam Chapdelaine , reported on visit with CIO .
- c. Thompson School Update
- d. Town Network Assessment Meeting held
- e. 2 Finalists chosen for Online Payment RFI
- f. Final Draft of "Bill Printing and Mailing" RFI completed
- g. Met with HR Director and Town Manager to discuss reclassification of Barry O'Neil's position and creation of new job descriptions for existing staff
- h. American Alarm site visit to recommend security solutions for the AHS Peirce Field Snack bar and Press box.

#### **2. GIS Updates**

- a. Created Online School Registration using People GIS Forms and School District Maps

#### **4. Sub Committee for Creation of Telephony/VOIP Assessment**

- a. Discuss Creation of Assessment Plan

#### **5. Web Site Re Design Sub Committee**

- a. Andrew reported on web site Vendor selections ,process and negotiations
- b. Interviews completed with Responders to the RFI,there were 7 responses and 6 interviewed
- c. Finalist chosen. the front runner in this process is Vision Internet.
- d. Pricing proposals under review

#### **6. Town Meeting investigation into the use of "Clickers" for voting**

- a. Update from Electronic Voting Committee Meeting February 6, 2013
- David Good reported on the Electronic voting Meeting.

#### **7. Police Department Technology Assessment**

- a. First Draft of Technology Assessment due Monday.

#### **8. Public Participation**

9. Next meeting is scheduled for March 21,2013.

10. Meeting adjourned.

